

# LEAVENWORTH COUNTY HEALTH DEPARTMENT

## Leavenworth County Plan for “Re-Opening”

### PURPOSE AND INTRODUCTION

As Kansas’s “Stay at Home” order is set to expire, this document has been prepared to offer guidance on a safe, stepwise reopening of Leavenworth County. We must continue to take measures to ensure the safety of our most vulnerable populations. We must continue to ensure the community’s ability to respond to the COVID-19 pandemic. In an effort to do this, the Leavenworth County Health Department is implementing guidelines to work in conjunction with the Governor’s “Plan to Reopen Kansas”.

The Governor’s plan has three phases. As the State moves from one phase to the next, Leavenworth County will implement new directives to assure the safety of our residents. These new guidelines will only be utilized to further strengthen the States orders or better define best practices. We believe this will allow for the best response with the data available at the time. As we move forward each level of guidance will follow best practices to help save lives and reduce transmission of the COVID-19 virus.

We understand that restarting economic activity is one of our county’s priorities at this time along with keeping our community safe and limiting the spread of COVID-19. This is a critical time to be thoughtful and careful about reopening Leavenworth County. We do not want to have to return to a “Stay at Home” order and believe that a safe, stepwise approach will allow Leavenworth County to accomplish this goal.

### GUIDING PRINCIPLES TO BE FOLLOWED BY ALL BUSINESSES and ORGANIZATIONS

- State restrictions **must allow** for the actions included in each phase.
- When able, continuing to stay at home is recommended.
- Social distancing measures should continue to be followed:
  - Stay 6 feet away from others;
  - Interact only with people of the same household when possible;
  - Limit non-essential travel.
- Masks should be worn in all public places.
- The community must practice good hand hygiene by washing hands with soap and water or using hand sanitizer frequently.
- Individuals with Symptoms of COVID-19 including (but not limited to) fever, cough, shortness of breath, sore throat, headache, chills, aches, fatigue, loss of smell or taste, nausea/vomiting, diarrhea must remain home and seek medical attention if needed.
- Vulnerable/High risk individuals and senior citizens should stay home as much as possible. They should stay in contact with their health care provider and should not congregate with others who are not members of their immediate household.
- A Visitor(s) or customer log should be kept to aid in contact tracing. Information too include date, name, and phone number.
- Businesses that are identified in the Kansas Essential Functions Framework will continue to follow State and Federal guidelines in relation to occupancy restrictions and providing services. <https://governor.kansas.gov/wp-content/uploads/2020/03/EO-20-15-Executed.pdf>
- These regulations should be considered the minimum standards to follow. Businesses should follow industry-specific guidelines. Any additional best practice guidance from each business sector is **strongly encouraged**.

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## Phase 1

While restrictions are easing the best practice for everyone is to continue to stay at home, only go out when absolutely necessary and practice proper social distancing. People who are in an at-risk population should continue to stay at home and self-isolate as much as possible.

### All businesses

- Distance working should be allowed and encouraged where possible.
- Employees should be screened for fevers and symptoms of COVID-19 with a questionnaire at the work place entrance. Any employee with symptoms should be sent home immediately and instructed to follow up with their care provider.
- Work spaces should be at least 6 feet apart where possible.
- When possible, stagger work shifts and keep work cohorts consistent.
- All businesses should follow the OSHA Guidance on preparing workplaces for COVID-19  
<https://www.osha.gov/Publications/OSHA3990.pdf>
- All employees should wear facemasks when in a shared workspace.
- Customers that will be in direct contact with employees should wear facemasks. All customers should be encouraged to wear facemasks.
- Enhanced cleaning should be done throughout the day especially focusing on high touch areas.
- Signs should be posted at all entrances that state no one with a fever or symptoms of COVID-19 is permitted in the business. (Primary and emergency health care offices excluded)

### Restaurants

- Follow all U.S. Food and Drug Administration Food Code requirements.
- Prioritize delivery, take out and curbside service.
- Inside service is allowed based on state regulations.
- All restaurant or dining room playgrounds should be closed.
- These guidelines do not apply to dine-in services in hospitals, healthcare facilities, nursing homes, or other long-term care facilities.

### Retail

- Where applicable provide shopping cart sanitation supplies.
- Maintain social distancing
- Consider 1-way flow of movement through store indicated by floor marks
- Employees should wear masks at all times
- Hand sanitizer should be readily available throughout the premises
- Marks should be applied to the floor in the area adjacent to each cash register to indicate where to wait for check out
- Plexiglass or glass barriers should be installed at checkout lanes

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## Long-Term Care Facilities

- Maintain social distancing as much as possible
- Adjust the layout of common areas including dining facilities to maintain 6 feet between residents
- Perform enhanced cleanings daily
- Screen workers for fevers and any symptoms of COVID-19
- Staff will wear masks at all times
- No outside visitors allowed

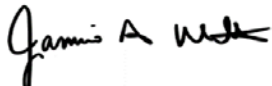
## Childcare

- Childcare facilities must adhere to KDHE guidelines
- Outdoor activities are encouraged; use of commonly touched items such as playground equipment, toys, and sports equipment is discouraged.
- Perform enhanced cleanings daily
- Screen workers and children for fevers and any symptoms of COVID-19 with a questionnaire at facility entrance
- Parents and caregivers should not enter the facility

## Parks, Public Spaces

- Parks and public spaces are open, but use of playground equipment and picnic tables is prohibited

Effective May 4, 2020, 12:00a.m. and will remain until rescinded. This document may be modified as circumstances and situation dictates.



Local Health Officer  
Leavenworth County, Kansas